

# Office Staff

Business Manager —

Receptionist —

Admin (Enrolments) —

Admin (Excursions) —

Ruth Bennett

Kieran Bowman

Lisa Macbeth

Nikita Langhorne

# Online Payment Methods



Bpoint – Preferred Payment –  
Located at the bottom of each invoice



- Qparents – Preferred Payment –  
Office will send out an invitation



- Card Only – 10am – 2:30pm –  
Office Counter

# Excursions – Payments & Permission

## Approximate Prices for 2020

- Excursion letter emailed home
- Permission Link attached to email – Link is Blue
- Invoices sent separately from – [rbenn127@eq.edu.au](mailto:rbenn127@eq.edu.au)
- Permission and Payment must be completed for student to participate
- Payment queries or to set up a payment schedule contact office.

- Prep - From \$120
- Year 1 - From \$145
- Year 2 - From \$175

# How does the school communicate with Parents?



- Email



- Szapp – Alerts to whole school or year levels



- Newsletter – Please subscribe via Szapp



- QParents – Report Cards

# **Parent Connections**

- Parent Reps
- Emails – Junk mail box and Yeronga SS Folder
- Newsletters
- Szapp
- School Facebook Page
- School Calendar – Szapp & Newsletter

# **Student Resource Scheme (SRS)**

- **2020 Signed Contracts**
- **Stationary Delivery**
- **Invoices and Payments**